



## FREE PREPARATION CHECKLIST

# Property Document Checklist

Gather a starting set of title, identity, registration, revenue and possession records for a property discussion.

| PRACTICE AREA     | LAST REVIEWED  | FORMAT              |
|-------------------|----------------|---------------------|
| Property Disputes | 25 August 2026 | Text guide   1 page |

Use this checklist to organise information before deciding on your next step. You do not need every item to start a conversation.

|                                                                                      |
|--------------------------------------------------------------------------------------|
| <input type="checkbox"/> Registered sale, gift, succession or other title documents  |
| <input type="checkbox"/> Identity and address proofs for the relevant parties        |
| <input type="checkbox"/> Mutation, pattadar, revenue and tax records where available |
| <input type="checkbox"/> Survey, plot, municipal or property identification details  |
| <input type="checkbox"/> Possession, mortgage, attachment or encumbrance information |
| <input type="checkbox"/> A timeline of transfers, disputes, notices or applications  |

### PRIVACY AND SCOPE

This checklist is general information only and is not a complete list of required documents. Requirements vary by facts, jurisdiction and current law. Keep original files safe and share confidential material only through an appropriate channel when requested.